

# VSH Policy Committee Meeting Minutes

**Date:** April 9, 2007, 11:00 am

**Location:** Executive Director's Office, Dale 1 Bldg

**Type of meeting:** Policy Development and Implementation/Public

**Facilitator:** Terry Rowe

**Note taker:** Denise McCarty

**Members:** Terry Rowe, Anne Jerman, Scott Perry

**Attendees:** Jessica Oski

## AGENDA TOPICS Meeting Minutes of 3-12-07 meeting; Advance Directives Policy; public comments.

**Discussed:.** The 3-12-07 meeting minutes were reviewed by the committee. TR made a motion to accept the minutes. AJ seconded the motion. All in favor. Motion passed unanimously.

**Conclusion:** The 3-12-07 meeting minutes were approved.

**Action:** TR motioned to accept the minutes and AJ seconded the motion.

## **Discussed: Advance Directives Policy and Announcement of policies in development**

The committee reviewed the Advance Directives Policy and commented on how thorough Jessica worked on revising this policy. Public comments received by email were discussed. Minor changes were made. The latest version will be posted again to the VDH website for more public comment. TR made a motion to advance the Advance Directives Policy to the Governing Body members. AJ seconded the motion.

There were no policies in development this month to be announced.

**Conclusions:** The Advance Directives policy with minor changes by the Policy Committee will be advanced to the Governing Body at their April 18<sup>th</sup> meeting. There were no policies in development this month to be announced.

**Action:** TR made a motion to advance the Advance Directives policy with minor changes to the Governing Body. AJ seconded the motion.

**Public Comment:** Public Comments submitted by email were discussed by the committee and taken into consideration. The time allowed for public comments will be extended to 15 days for public comment on policies instead of 10 days.

The meeting adjourned at 12:00 noon. The next Policy Committee meeting will be on **Monday, May 7<sup>th</sup> at 8:00 a.m.**

Respectfully submitted,

Denise McCarty  
Minute Taker